

EXAMINATION GRIEVANCE REDRESSAL PROCEDURE

- The students having grievances regarding examinations for example if the student is wrongly marked absent in the result or when the dates of examinations clashes with the dates of sports students who are going for National /State level sports through University during examination period then the students apply for Re-Exam or Alternate Exam or the students who are not satisfied with the marks obtained by them then they apply for revaluation in the College office in the prescribed format. These applications are sent to University along with all necessary documents, one copy of such application remains with Exam department.
- As the examination process is conducted on behalf of University, all the procedures are followed as per the University directions and notifications.
- If the problem is related to the University, then the committee forwards the same to the University and approaches the concerned person for redressal.
- The student can apply for rechecking/Revaluation by filling up the rechecking/ Revaluation form provided by college.
- Exam Grievance cell also provides the facility to send the Greivances in online mode via the google link provided on College portal.
- Mechanism to deal with examination related grievances is transparent, time bound and efficient.
- Examination Committee is also acting as Grievance Redressal system.